

O'Connor Family Law is seeking rockstar **paralegals** with a thorough knowledge of divorce and custody law in **Massachusetts!**



**We Are**

**HIRING**

**JOIN OUR TEAM!**

**PARALEGAL**

**YOU WILL:**

- ✓ DRAFT BASIC PLEADINGS
- ✓ READ AND ANALYZE FINANCIAL STATEMENTS
- ✓ ASSIST WITH DISCOVERY AND TRIAL PREP
- ✓ E-FILE DOCUMENTS
- ✓ COMMUNICATE EFFECTIVELY WITH CLIENTS AND OPPOSING COUNSELS
- ✓ MAINTAIN COURT SCHEDULES AND PROVIDE RELEVANT NOTICES
- ✓ HELP ATTORNEYS STRATEGIZE THEIR CASES
- ✓ AND MORE!

**APPLY NOW!**

SEND RESUME AND COVER LETTER TO **[caitlyn@familylawma.com](mailto:caitlyn@familylawma.com)**

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# We Are HIRING

## PARALEGAL

Are you an experienced family law paralegal who knows how to ensure that an attorney keeps their head on their shoulders at all times and a case keeps moving forward? Yes? PERFECT!!!

Keep reading!

We are seeking two rockstar paralegals with a thorough knowledge of divorce and custody law in Massachusetts. We are fully aware that attorneys are only as good as the paralegals they have running the show behind the scenes, so we are looking for those A-players who are passionate about deadlines, client communication, organization, and making their assigned lawyers shine!

If you've done family law, you know a lot of it is about putting out fires as they pop up and that work life can be chaotic as there are often a lot of emergency situations. We are a fast growing and heavily demanded firm. This is definitely not the one or two attorney solo practice law office. I believe we have a close-knit team feel, but things move fast. If you're organized and know how to prioritize, we might be made for each other!

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# O'CONNOR

## FAMILY LAW



Visit [www.familylawma.com](http://www.familylawma.com) to  
learn more about our firm



Offices in Westborough and Hanover, MA

## OUR STORY

The CEO of our firm decided to become a lawyer after she went through her own divorce and came out with little more than a high school diploma and her three kids under the age of 6. Seeing a system that could use a lot of change, she decided to become an attorney and be the change. She started at community college, went to undergrad, and then to law school. After gaining litigation experience, she opened O'Connor Family Law in 2016. We have continued to thrive since then with a continuously growing firm family.

**Our vision** is to create an experience for people going through divorce and custody that helps put them on a path where they not only walk away with a killer outcome, but also with guidance on taking responsibility for how they view things and react to things so they do not just end up in the same situation they were in when they came to us.

**The firm's mission** is to become the largest and most respected family law firm in Massachusetts as well as to figure out how to help fix a broken system.

